



## **Meeting Policy**

### **i) Local Policies**

- a) All local policies are subject to the constitution of the Mudgee District Netball Association.
- b) Local policies are available for inspection at the Association grounds and for viewing on the Association website and shall always be adhered to.

### **ii) Meetings**

- a) All team/club Representative's/Delegates at any meeting relating to MDNA shall be eighteen (18) years of age or over and a financial member of the Association.
- b) All meetings relating to MDNA: whether, executive, general, special, extraordinary or subcommittee are to be minuted.
- c) Annual General Meeting, each team must have at least one representative attend the AGM, or four points will be deducted from a non-attending team. An individual may only represent 1 team.

### **iii) Committee Meetings**

- A) meetings will be held once a month at the Executive's Discretion. Meetings will be held at the MDNA Clubhouse, at the Glen Willow Sports Complex, Pitts Lane, Mudgee NSW.
- B) Relevant information from each meeting will be posted on the MDNA website.

### **iv) General Meetings**

- a) The MDNA will hold General meetings twice a year in addition to the Annual General Meeting.
- b) The agenda for the General Meeting will be posted on the MDNA website at least forty-eight (48) hours prior to the meeting.
- c) The first meeting will be held pre-season after team registrations have closed. A member from every team will be required to attend this meeting.
- d) There will be one more general meeting throughout the season where 2 registered non-committee delegates over the age of 18 years from each club are required to attend or one (1) point will be deducted from each team in the club.

e: [committee@mudgeedistrictnetball.hwy.com.au](mailto:committee@mudgeedistrictnetball.hwy.com.au)

<http://mudgeena.nsw.netball.com.au>



- e) Any member of the MDNA who would like an issue to be discussed at a general meeting must email details of the issue to the MDNA secretary at least seventy-two (72) hours prior to the meeting. That person must be present or provide another representative to be present for the issue to be discussed.
- f) The minutes of the general meeting will be posted on the MDNA website.
- g) A committee member may represent one team at the AGM.

Ratified: 18<sup>th</sup> May 2022